



CUA Community Urologist Continuing Professional Development (CPD) Grant Program

TERMS OF REFERENCE 2020

OBJECTIVE

The objective of the CUA Community Urologist CPD Grant Program is to support Community Urologists in scholarly initiatives that improve urological care in Canada.

AWARD

Each year, a maximum of \$15,000 may be awarded, with no fixed number of grants allotted. For example, in one year, there might be one grant of \$7000, and two grants of \$4000 awarded, for a total of \$15,000 awarded for three grants. Awarded applications must meet the Program's stated objective.

Priority will be given to first time applicants.

CONDITIONS OF AWARD

Applicants must be Active CUA Members, practicing in Canada, who do not have a full time academic appointment with a Canadian University.

Applications must include a budget, with the CUA providing a maximum of 50% of the budget's expenses. The budget may include travel (upgradable economy class) and accommodation (single room occupancy) expenses. The remaining matching funds must be provided by an alternate source, which may not include industry sponsorship, but may include self-funding; matching funds from hospitals or hospital foundations is acceptable.

Examples of activities appropriate for funding include (but are not limited to):

- Courses or training on new technologies or techniques or advanced medical therapeutics
- Leadership or Practice Management Courses
- Courses or professional development Programs from universities, academic institutions, provincial or national medical associations, AUA, EAU, or CUA that will specifically lead to improvements in urologic care.



EXAMPLES OF ACTIVITIES THAT WILL NOT BE FUNDED INCLUDE:

- Regional, national, or international conferences
- Industry sponsored events

The activity is to be completed within twelve (12) months of being awarded the grant.

All grant recipients are required to submit a report summarizing their experience to the Chair of the CPD Committee **within six months** of completion of the CPD activity.

Distribution of the grant funds will occur following receipt of the report and copies of budgeted expense receipts.

APPLICATION SUBMISSIONS

The application deadline for the CUA-Community Urologist CPD Grant Program is **April 3, 2020**.

Each application must include:

- 1) A completed application form.
- 2) A letter of intent, not exceeding one (1) page, standard 12 point font, outlining the proposed CPD initiative and how the CPD activity meets the objective of the grant; and
- 3) A budget, including detailed list of source(s) for matched funding.
- 4) Curriculum Vitae (Please submit PDF version of your Common (CHIR) CV)

All submissions are reviewed by the CPD Committee Chair, the CUC Committee Chair, and the CUC Committee Members.

All applications should be **emailed** to:

Girish Kulkarni, MD, FRCS(C), Chair, CPD Committee, CUA
c/o
Tal Erdman
tal.erdman@cua.org
tel: 514-395-0376 ext. 43

Any questions should be addressed to the contact information above.