



# CUA Community Urologist Continuing Professional Development (CPD) Grant Program

## TERMS OF REFERENCE 2022-2023

### OBJECTIVE

The objective of the CUA Community Urologist CPD Grant Program is to support Community Urologists in scholarly initiatives that improve urological care in Canada.

### AWARD

Each year, a maximum of \$15,000 may be awarded, with no fixed number of grants allotted. For example, in one year, there might be one grant of \$7000, and two grants of \$4000 awarded, for a total of \$15,000 awarded for three grants. Awarded applications must meet the Program's stated objective.

Priority will be given to first time applicants.

### CONDITIONS OF AWARD

Applicants must be Active CUA Members, practicing in Canada, who do not have a full-time academic appointment with a Canadian University.

Applications must include a detailed budget including all additional funding sources and amounts. The budget may include travel, accommodation, and meal expenses, as per the [CUA Guidelines for Expenses and Travel](#)).

Examples of activities appropriate for funding include (but are not limited to):

- Courses or training on new technologies or techniques or advanced medical therapeutics
- Leadership or Practice Management Courses
- Courses or professional development Programs from universities, academic institutions, provincial or national medical associations, AUA, EAU, or CUA that will specifically lead to improvements in urologic care.
- Research proposals to be carried out at the community level



## EXAMPLES OF ACTIVITIES THAT WILL NOT BE FUNDED INCLUDE:

- Regional, national, or international conferences

The activity is to be completed within twelve (12) months of being awarded the grant.

All grant recipients are required to submit a report summarizing their experience to the Chair of the CPD Committee **within six months** of completion of the CPD activity.

Distribution of the grant funds will occur following receipt of the report and copies of budgeted expense receipts.

## APPLICATION SUBMISSIONS

Deadline for applications is **May 15, 2023**.

Applications should now be completed online ([www.cua.org/cpd-grant-program](http://www.cua.org/cpd-grant-program)). The following documents must be included in the application:

- 1) A letter of intent, not exceeding one (1) page, standard 12-point font, outlining the proposed CPD initiative and how the CPD activity meets the objective of the grant
  - a. **For Research Proposals only:** Instead of the letter of intent, please provide a two-page proposal with the following sections: Introduction, Study Objective(s), Methods, Impact/Deliverables
- 2) A budget, including all sources of funding
- 3) Curriculum Vitae (CV)

All submissions are reviewed by the CPD Committee Chair, and the CUC Committee Chair.

All applications should be addressed to:

*Girish Kulkarni, MD, FRCS(C), Chair, CPD Committee, CUA*

Any questions should be addressed to:

Tal Erdman, Project Manager, CUA Corporate Office  
[tal.erdman@cua.org](mailto:tal.erdman@cua.org)