



CANADIAN UROLOGICAL ASSOCIATION

**CUA Honoraria Guidelines
for Program Development
and Delivery**

June 2024

CUA Honoraria Guidelines for Program Development and Delivery

The CUA relies on Urologists and other medical professionals to develop and deliver CPD programs. All Scientific Program Committee (SPC) members and Faculty (speakers) for CUA-developed educational programs are required to be CUA members. Honoraria paid for program development and delivery of CUA programs (program rollout) are subject to the CUA Honoraria Guidelines for Program Development and Delivery.

Faculty (speakers) - speaker honoraria scale

- **Annual Meeting Invited Speakers:** \$2,000 flat rate
CUA members do not receive honoraria for talks, ONLY invited speakers.
- **Accredited Webinars, Speakers:** \$1,000 - \$3,000; depends on time (20, 30, 40 min, etc.) and whether speaker is an international KOL
- **Accredited webinars, Chairs:** \$500 - \$3,000; depends on the role of the chair (varying from introduction and moderation to combination of preparing a formal talk and coordination of discussions)
- **Meeting Highlights (such as GU ASCO, ASCO, ESMO) Chair:** \$500 - \$2,000 depends on the role of the chair (varying from introduction and moderation to combination of preparing a formal talk and coordination of discussions)
- **Meeting Highlights (such as GU ASCO, ASCO, ESMO) speakers:** \$1,000 - \$1,500

Jan 2022 addendum:

With the increase in the number of hands-on courses, the maximum honoraria per day for any type of course is deemed to be \$3,000 per day, regardless of the amount of hours.

Scientific Content Development Committee (program development)

Between \$400 - \$500 per hour of development

Example of program development (tool cards, slide decks, etc.)

Honoraria:

Annual Meeting Invited Speakers: \$2,000

- 1-hour pre-planning (CUA & Sponsor)
- 1-hour conference call with faculty
- 1-hour conference call with community uros
- 1-hour review of draft 1 and 2
- 1-hour final review of final content

Faculty: 3.75 Hours at \$400/h \$1,500

- 1-hour conference call with faculty
- 1-hour conference call with community urologists
- 1-hour review of draft 1 and 2
- 0.75 hour final review of final content

Other Conditions

- Honoraria forms MUST be completed before any payment is issued.
- Disclosure forms must be complete and on file with updates within the year and updated before any accredited educational event that the HCP is presenting at.
- If an HCP did not receive payment due to non-compliance with the above conditions, he/she may only request payment within the year.
- Any HCP that did not claim expenses, cash an honoraria cheque or requests a re-write for a stale dated cheque, can ONLY do so within one year of the speaking engagement.
- Sponsored sessions (educational forums at annual meetings or single sponsored webinars or accredited slide decks) that are industry driven may have slightly higher amounts for certain HCPs based on an internal tier system which ranges from local, regional, community to international HCP (highest tier). CUA will work with the sponsoring company to ensure that the honoraria amounts are for the most part, in line with CUA Honoraria Policy.
- CUA VP Education and CUA Treasurer would provide final approval on all honoraria.
- These guidelines may be reviewed and updated every two years.