



OTTAWA

ANNUAL MEETING CONGRÈS ANNUEL

June 27 - 29 Juin, 2025



Age & Requirements

Children ages 2 to 16 are welcome. All children must be potty-trained.
Our staff-to-child ratio is a maximum of 1 staff member for every 4 children.

Requested Reservation Block

Check all that apply:

Friday, June 27

Block 1: 09:00 - 12:00 ☐

Block 2: 13:00 - 17:00 ☐

Block 3: 18:30 - 21:30 ☐

Saturday, June 28

Block 1: 08:00 - 12:00 ☐

Block 2: 13:00 - 17:30 ☐

Block 3: 20:30 - 23:30 ☐

Sunday, June 29

Block 1: 07:00 - 12:00 ☐

Block 2: 13:00 - 17:15 ☐

Block 3: 19:00 - 22:00 ☐

Reservation fee of \$25 per block / per child (non-refundable) must be paid in advance of drop off.

Child Information

Full name:

Age: Date of birth: Gender:

Other child/children in program? **Yes** ☐ **No** ☐

Name(s):

Primary language(s) spoken:

Parent/Guardian Information

Full names of parents/guardians:

Relationship to the child:

Accommodation location in Ottawa:

Home address:

Mobile Number(s):

Email address(es):

Emergency Contacts (other than parents)

Name(s):

Relationship to the child:

Mobile number(s):

Authorized to pick up?

Yes

☐

No

☐

Photo ID required upon pickup

Medical Information

Child healthcare ID:

Pediatrician's name and contact:

Allergies (food, medication, environmental):

Medical conditions or special needs:

Medications the child is taking:

Can the child take own medicine? **Yes**

☐

No

☐

Please note our staff is not authorized to administer ANY medication.

Please list any serious medical concerns, allergies or conditions that our staff should be aware of, include any preexisting conditions and physical or emotional concerns.

Additional info

All children admitted will have to be toilet trained.

Nap schedule:

Comfort item(s):

Meals are not provided during the service; only light snacks will be offered.

Please inform us of any dietary needs or restrictions.

Permissions & Consents

Outings/walks:

Yes

☐

No

☐

Apply sunscreen/bug spray:

Yes

☐

No

☐

Photo/video release for internal/promotional use:

Yes

☐

No

☐

Parent/Guardian Signature

Date

Staff Signature

Date Received: